

Authority Plan Programme Year 3: 2025-26

Authority ambitions for 2025/26

Enabling delivery Aim: The Authority is inspiring, pioneering and enabling in delivering the National Park vision		
Objective A (Planning): To achieve national performance standards for planning applications by type dealt with in a timely manner Target: Percentage of applications determined in timescales: a) major applications 13 weeks, b) minor applications 8 weeks, and c) other applications 8 weeks		
Action	CSF	Responsible Officer
Implement Local Enforcement Plan	Enforcement Cases: 60% of new enquiries investigated within 30 days; and 120 breaches resolved following investigation per year Backlog Cases: (TBC) based on how long case has been outstanding (Reported to Planning Committee - April 25)	Head of Planning
Review and adopt updated Local Plan	Preferred options / draft plan / second Reg 18 consultation by Dec 2025	Head of Planning
Review, reinstate and provide pre-application advice service	Expected income generated from Pre app fees £90k	Head of Planning
Objective B (Access): To achieve timescales and follow processes for the statutory functions under Countryside and Rights of Way Act and Town and Country Planning Act Target: Meet 100% of timescales and processes		
Action	CSF	Responsible Officer
Maintain PDNP managed footpaths to national standards	% of the total length of footpaths and other rights of way that were easy to use (ease of use survey results) Aim to match or exceed annual average % across all NPs (family indicator info)	Head of Landscape & Engagement

Objective C (People): To have highly engaged, healthy and inclusive staff and volunteers		
Target: Maximum of 9 days per year sickness level per staff member and staff engagement score to be at least 60% (2023 baseline)		
Action	CSF	Responsible Officer
Promote Equality, Diversity to make our working environment more inclusive	Meet the requirements of the public sector equality duty Publish in Performance & Business Plan (July 25)	Head of Resources
Promote and implement Health, Safety and Wellbeing	Continue to reinforce the strong safety and wellbeing culture within workforce and drive continuous improvement (Reported to Programmes and Resources committee 25-26)	Head of Resources
Update, promote and implement our offer on how we invest in people	Maintain 'Silver' Investors in People accreditation, awarded to top 5 percentile of orgs assessed (24 month re-assessment April 2025)	Head of Resources
Enhance volunteering to deliver objectives	All volunteers managed as one pool (PDNP Volunteers) by March 2026 No of volunteer days to exceed pre-covid levels (3 year rolling average = 8,800 days) Data reported: Total No of days, value to PDNPA (£), No. of days attended by 'under represented' groups	Head of Resources
Objective D (Financial Resilience): To be financially resilient and provide value for money		
Target: To have a deliverable Medium Term Financial Forecast and achieve value for money in all internal and external audit reports		
Action	CSF	Responsible Officer
Review and update the Medium Term Financial Forecast (MTFF)	MTFF projections used to set balanced budgets annually and expenditure profile monitored quarterly	Head of Resources
Ensure financial processes meet public sector value for money standards/thresholds	Unqualified VFM opinion by the External Auditor annually	Head of Resources
Set and deliver net income targets	Expected income generated from: - Planning fees not including pre app £260k - Car parks £616k - Other income generating assets 816k	Head of Resources

Develop external funding bids programme	Current projects requiring external funding: - Landscape Discovery Centre - Ambassador Schools Engagement - People of the Peak - North Lees Development - Landscape Connections	Head of Resources
Objective E (Assets): To have best practice arrangements in place for the Authority's assets Target: To implement and maintain the Authority's Asset Management Plan		
Action	CSF	Responsible Officer
Visitor Centre and Cycle Hire Review	Phase 2 outputs to be completed by March 2026, include: - Onboard a retail provider - Set KPIs & income targets - Identify and deliver new revenue opportunities to achieve KPIs and support a financially sustainable business model in the medium term	Head of Assets & Enterprise
Asset enhancement projects in this year/decile	Completed by March 2026: - Agricultural building developments on Warslow Moors - Enterprise improvement programme including trails & nature connections - Rock netting & resurfacing of key trails networks continues	Head of Assets & Enterprise
Review National Park Authority headquarters needs and aspirations	Aldern House Site Feasibility Assessment completed by December 25	Head of Assets & Enterprise
Manage disposals and acquisitions to respond to estate plans and new opportunities	Meet targets in Asset Management Plan Report to Programmes & Resources annually from March 2026	Head of Assets & Enterprise
Warslow Moors Whole Estate Plan development	Recruitment process to be completed by May 25 New postholder to address key tasks / bridge the gap of lost resource by March 26	Head of Assets & Enterprise
North Lees Estate Plan development	Estate plan, including external funding, completed by November 25	Head of Assets & Enterprise
Progress opportunities for new car parking provision	Actions to be delivered from 'All car parks feasibility report'	Head of Assets & Enterprise

Objective F (Governance): To have best practice governance arrangements in place Target: All internal and external audits relating to governance are rated as providing substantial assurance or equivalent		
Action	CSF	Responsible Officer
Review our Code of Corporate Governance and produce Annual Governance Statement	Annual report – 31st May 2025	Head of Resources
Training and support Members to fulfil their role and make informed decisions	Report annually in May 2026: - Member training attendance (100%) - Induction participation (100%)	Head of Resources
Provide efficient and high-quality legal and governance support and guidance across the Authority including in its statutory functions	Monitor annually: No judicial review No maladministration charges (only report if exceptions) No Ombudsmen complaints upheld (Report Sept 25)	Head of Resources
Support the governance working group to review the governance and decision making arrangements and implement changes	Constitution change projects presented to Authority including: 1. Reprofile what sections of the Constitution come to which Authority 2. Implementing it in line with the new profile	Head of Resources
Objective G (Information and Performance): To have best practice IT access controls, security arrangements, performance and risk arrangements in place Target: IT access controls, security arrangements, performance and risk to be rated at least reasonable assurance in all Audit reports		
Action	CSF	Responsible Officer
Provide high quality customer and business support for the public and across the Authority	Establish customer survey programme: - Planning customer survey including agents - Business Centre (CDST) internal and external customer survey - Cycle Hire customer survey Performance targets to be set and monitored annually	Head of Resources
Ensure security services and controls are fit for purpose and that all users are compliant with the measures	100% compliance (training/records/breaches) Report annually (March 25)	Head of Resources

Coordinate performance and risk management of the National Park Management Plan and Authority Plan 2023-28 and develop future plans.	Authority Plan performance monitored at mid year and year end (Sept 25, March 26) NPMP monitored annually (May 25)	Head of Resources
Whole Organisation Communications Plan (internal to external)	Communications resources and Plan aligned, delivering to: - priority objectives - priority actions Performance targets to be set and monitored annually (TBC)	Head of Resources
Appropriately source, store, process and make information accessible	Complete file digitisation project by December 25	Head of Resources
Objective H (Climate Change): To reduce the Authority's greenhouse gas emissions Target: Achieve a further 30% reduction in greenhouse gas emissions from the 2017/18 baseline		
Action	CSF	Responsible Officer
Implement and keep up to date the Authority's Carbon Management Plan (CMP2)(Report annually)	New carbon reduction projects identified on an annual basis and plan monitored annually	Head of Assets & Enterprise